

Burdett-Coutts CE Primary School

Friends of Burdett-Coutts Meeting 18th May 2018



Abbreviated Minutes of Friends of Burdett Coutts meeting on Friday 18th May 2018 @ 9am in the Ground Floor Hall

Attendees: Ying, Nadine, Emma, Rachida, Pauline

Representing the school: Mrs Dyer, K. Baker & C. Hall

Agenda:

Planning meeting of the school's Summer Fair to be held on the 23rd of June 2018

Minutes:

The following was discussed:

- One month to go!
- Confirmed outside company support: Photo booth, Neverland – Face Painting & Bouncy Castles
- Week beginning 11th June, the summer flyers will go home in children's book bags
 - KB to give some to church
 - Friends to take some to be put up in the local area.
- Donations
 - Yes – Shake Shack, Vital Ingredients and Battersea Zoo
 - No – Kew Gardens, Virgin Experiences, Royal Palaces, Thorpe Park, Disney and Warner Brothers.
 - The school is still Sainsbury's chosen charity, they will support the summer fair by donating bread rolls etc but will not Match Fund us.
 - We are still waiting to hear from John Lewis and Coutts Bank.
 - Donations have been received for the Gardening Club and the Tool Shop are willing to donate to the Summer Fair.

Action:

Caroline to investigate if Barclays will match fund the school fair. (They can have a stall if required).

- Nadine suggested more parents should attend the Summer Fair meetings so that the Friends will be in a position to run it themselves next year as it has been run by school staff in previous years.

Action:

Friends to decide how they can get more parents on board. Maybe monthly distribution of leaflets or Friends to create a booklet that is given to all children explain the role of the Friends.

- Nadine has already got a painting to donate and she will also be preparing bags of sweets and popcorn too
- Some of the other parents are still waiting to hear if the companies they have contacted will be giving us a donation.

Action:

Caroline to contact Westminster Kingsway College (Volta) for donations.

- BBQ to be borrowed from Grey Coat School and the prices for the food will be:
 - Burgers £2
 - Vegetarian Hot Dogs £2
 - Curry £2.50
 - Chips £1.
- Lists have gone to each class with a copy of what each year is being asked to donate.
- All details to go in the Newsletter next week.

Future Summer Fair planning meetings (all @ 9am)

- Tuesday 5th June
- Wednesday 13th June
- Thursday 20th June

Meeting minutes prepared by K. Baker.