

Burdett-Coutts CE Primary School

Friends of Burdett-Coutts Meeting 20th June 2018



Abbreviated Minutes of Friends of Burdett Coutts meeting on Wednesday 20th June 2018 @ 9am in the Learning Zone

Attendees: Nadine, Rachida, Alison, Ying, Regus

Representing the school: Mrs Dyer, J. Parfitt & C. Hall

Agenda:

Planning meeting of the school's Summer Fair to be held on the 23rd of June 2018

Minutes:

We had a quick look at donations received, hopefully we will get more toys /Brice a brac and chocolate /biscuits for tombola before Friday. Otherwise donations have been really good and much appreciated.

Action: Ms Jackie to send another text

Stalls

- Ms Jackie proposed football World Cup game stall.
- Hook a duck etc Nadine has ducks from Greycoats.

Food

Action: Ms Caroline will do Asda shop and plants

Action: Alison to buy more barbecue sauce and mustard and charcoal

Friday 22nd June

Friends helpers needed to help from 2pm on Friday to bring items down from learning zone and organise.

Action: Ms Caroline, Alison and Rachida to collect sandwiches etc from Gail's just before 7 pm.

Saturday 23rd June – the Big Day has arrived!

School will be open from 9am

Friends helpers to come from 10am if they can to help setup, start the barbecue etc

Last minute changes

- The fair will be opened by Mrs Dyer and a special guest! We will be doing some preparation with the children so that they are not overexcited!
- The children will not be doing a procession around the square as Kelsey did not rehearse a marching dance with her dance clubs.
- Music will be solely provided by Martin. Choir will not be singing as Mr Carden will not be attending.

Meeting minutes prepared by Alison.