



Burdett Coutts & Townshend Foundation C.E. Primary School  
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Telephone: 020 7828 6790  
Headteacher: Mrs Rosetta Dyer B.Ed Hons. NPQH



Thursday 4<sup>th</sup> February 2016

*Dear School Council,*

*Thank you for your interesting letter.*

*I strongly support your idea about sports teams in the playground. However, I would like you to wait before starting the teams. I will discuss your suggestion with Ms Caroline at our next support staff meeting and let you know next week how we can best organise this together.*

*I am looking forward to visiting your book club. It is a brilliant scheme and it will further encourage children to read.*

*May I take this opportunity to express my thanks for your super work and great suggestions.*

*Yours sincerely,*

*Mrs Dyer.  
Headteacher*